

Blackrod Sports and Community Centre

(Future Appointment) Centre Development Manager

The Blackrod Sports and Community Centre Project Group (the 'Project Group') are hoping to make an appointment of a staff member to manage and develop the current Blackrod Community Centre. Subject to the funding bids being accepted, we expect that the post will become available from summer 2017. This is a preliminary notice to alert possible candidates to the job and to seek initial expressions of interest.

The Project Group is made up of local Blackrod residents, Blackrod Town Football Club and representatives of Blackrod Town Council. The Group have been working for the last 12 months to explore with Bolton Council how the management (although not the ownership) of the Centre might be taken over by the community through the setting up of a Charitable Incorporated Organisation (CIO). Our aim is to take on the management of the Community Centre building and the land behind it that is used for football and rounders.

The overall objective is to create a community and sports hub that will serve the Blackrod community over the coming decades. We want to expand the current (low) use of the Centre by introducing a much wider range of social, community and leisure activities in the building as a venue for people of all ages. On the sports side we want to provide first class facilities for the successful Blackrod Town Football Club, alongside the longer term development of junior, women's and Walking Football teams, and also offer facilities to develop other sports such as karate, rounders, and athletics.

This post will play a key role in achieving these aims. We will be looking for someone who can develop and manage all of this on behalf of the Project Group, support volunteers and who can fund raise to keep it going. A proven track record in fund raising for the community and voluntary sector will be an essential requirement in the person we appoint (although we would consider a job share). In the first instance we see it as a part-time, 18 hours per week appointment with a salary in the £10k- £14k range. An essential early task of the Manager would be to raise funds to convert the post to full time.

At this stage all we want is **one sheet of A4** (definitely no CV's) from potential candidates setting out your experience and skills that make you suitable for this post. We will advertise the job as widely as we can once the funding is confirmed. Everyone who replies to us now will be asked to apply for the post through a formal recruitment process.

Please send your A4 responses to **Steve Sharples** of the Project Group via e-mail to drstevesharples@psconsultants.org.uk no later than Friday 21 April 2017.

Thank you.