

28th May 2018

YOU ARE DULY SUMMONED to a Meeting of the Blackrod Town Council to be held in the Council Chamber, Blackrod Library/Council Services on **Monday 4th June 2018** commencing at **7.00 pm.**

Signed

Town Clerk

A G E N D A

1. Prayers
2. Housekeeping
3. To receive apologies and to approve the reasons for absence.
4. To record Declarations of Interest from members on any item to be discussed.
(Members are requested to declare any interest they may have in the business as set out on the Agenda, to which the Code of Practice appears)
5. **Appointment of Working Groups/ Committee members/ representatives on outside bodies (Deferred from Annual Meeting held on 14th May 2018)**
6. Councillors to attend the meeting of the Town Council Planning Committee
(refer to agenda for meeting dated 4TH June 2018)and agree written comments to be forwarded to Bolton Planning Committee.
7. To submit for signature and accuracy, the Minutes of the proceedings of the following meetings:
 1. **Meeting of the Town Council held on Monday 30th April 2018**
 2. **Minutes of the Annual Meeting held on 14th May 2018**
8. Councillors to consider their response, if any, to the following **correspondence/ items relating to various planning matters** and discuss any matters arising where appropriate

Bolton Council

**No waiting Time restrictions.Copy
Letter sent attached.**

Ward Councillor Pickup

**Response to request for assistance
From Ward Councillors in regard to
Costs towards a traffic count for A6
Manchester Road Traffic light change.**

9. To adjourn the meeting for approximately 15 minutes to allow for Public Participation

(Councillors Please note: Members of the public present may put questions or make observations regarding matters in relation to the Parish. However, can I remind all members that questions or matters raised do not require any response from members nor should matters not on the Agenda be debated since no decision can lawfully be made during this time but may be added to the following monthly agenda if considered relevant.(Town Clerk)

10. Councillors to receive correspondence & consider relevant actions

Local Resident

Update in regard to Dark Lane.

11. Councillors to receive an update and consider any required actions in regard to the progress of the Blackrod Neighbourhood Plan. *Councillor Bury Snr*)
12. Councillors to agree a meeting date for a request for a meeting with ward Councillors in regard to concerns raised by council members.
13. Council members to receive official notification of the 2018-2019 national salary award for clerks.
14. Councillors to receive the end of year accounts/ audit report for the year ending 31st March 2018
15. Councillors to approve the Town Council's Statement of Account/ Annual Return for the financial Year 2017-2018

- (1) **The Annual Governance Statement**
- (2) **The Accounting Statement.**

- 16. Councillor to receive a discussion paper from the LALC and offer a response to be forwarded to LALC. (please read this item before attending the meeting.

- 17. Councillors to consider the condition of various roads and footpaths and to receive any correspondence or updates thereon.

- 18. **Finance** –
 - 1. That the Chairman Clerk and two Members sign an Authorisation amounting to £4787.73 (four thousand seven hundred & eighty seven pounds and 73 p and dated 4th June 2018.
 - 2. That the Council authorise the payment of cheques as listed
 - 3. That the Chairman, Clerk and two members authorise a transfer of funds from the Deposit Account to the Main Account for £20,000.00 (twenty thousand pounds only)

- 19. Councillors to arrange Site Visits if requested

- 20. Councillors are requested to use this opportunity to report minor matters of Information, not included elsewhere on the Agenda, and to raise items for future Agendas. (**Councillors are respectfully reminded that this is not an opportunity for debate or decision making**)

- 21. Councillors to receive verbal/ written reports from Ward Councillors if present on matters which have not been included on this Agenda and of interest to Blackrod Residents.

- 22. To confirm the date for the next meeting of the Town Council Meeting **as Monday 2nd July at 7pm.**