

27TH March 2019

YOU ARE DULY SUMMONED to a Meeting of the Blackrod Town Council to be held in the Council Chamber, Blackrod Library/Council Services on **Monday 1st April 2019** commencing at **7.00 pm.**

Signed

Town Clerk

A G E N D A

1. Prayers
2. Housekeeping
3. To receive apologies and to approve the reasons for absence.
4. To record Declarations of Interest from members on any item to be discussed.
(Members are requested to declare any interest they may have in the business as set out on the Agenda, to which the Code of Practice appears)
5. Councillors to attend the meeting of the Town Council Planning Committee
(refer to agenda for meeting dated 1st April 2019 and agree written comments to be forwarded to Bolton Planning Committee.
6. To submit for signature and accuracy, the Minutes of the proceedings of the following meetings:

- 1. Meeting of the Town Council held on Monday 4th March 2019**
*(Councillors please note you are only voting on accuracy of minutes.
There can be no matters arising from these minutes under this heading)*

7. Councillors to consider their response, if any, to the following **correspondence/ items relating to various planning matters** and discuss any matters arising where appropriate

Bolton Council

**Parking bays update
(relating to point raised after
Notification of yellow lines)**

Bolton Council

**Update on planning application
For the Loco Works and entrance
points**

8. To adjourn the meeting for approximately 15 minutes to allow for Public Participation.

(Councillors Please note: Members of the public present may put questions or make observations regarding matters in relation to the Parish. However, can I remind all members that questions or matters raised do not require any response from members nor should matters not on the Agenda be debated since no decision can lawfully be made during this time but may be added to the following monthly agenda if considered relevant.(Town Clerk)

9. Councillors to receive correspondence & consider relevant actions

Residents Letter

School place concerns

10. Councillors to discuss residents concerns in regard to the corner at the junction of Hill lane/ Chorley Brow and Blackhorse Street (Councillor Price)
11. Councillors to consider action points in relation to the cutting of the hedgerows throughout Blackrod including Station Road & Manchester Road

12. Councillors to receive an update and consider any required actions in regard to the current progress of the Blackrod Neighbourhood Plan.((*Councillor Bury(snr)*)
13. Council members to renew their Bi-Annual adoption of council policies and procedures in place at 2019, (lasts adopted in 2017) which include:-
Risk Assessment
Grant Awarding
Internal/ External Audit Procedure
Health and Safety
Freedom of Information
Grievance
Anti-Harassment
Disciplinary
Equality Duty
First Aid at Work Assessment
Complaints procedure
Councillor Co-option Procedure
(n.b. a number of new policy and procedures will be completed and issued during the 2019-2020 year and are not included in the above list.)
14. Councillors to consider the condition of various roads and footpaths and to receive any correspondence or updates thereon.
15. **Finance** – 1.That the Chairman Clerk and two Members sign an Authorisation amounting to £4379.19 (four thousand three hundred & seventy nine pounds and 19 p and dated 1st April 2019
2.That the Council authorise the payment of cheques as listed
3.The the Chairman, Clerk and two members sign a transfer request from the Council’s Deposit Account to the Main Account of £10,000 (ten thousand pounds) and from the Deposit Account to the Mayoral Account of £1500.00 (One thousand five hundred pounds)
16. Councillors are requested to use this opportunity to report minor matters of Information, not included elsewhere on the Agenda, and to raise items for future Agendas.(**Councillors are respectfully reminded that this is not an opportunity for debate or decision making**)
17. Councillors to receive verbal/ written reports from Ward Councillors if present on matters which have not been included on this Agenda and of interest to Blackrod Residents.

18. To confirm the date for the next meeting of the Town Council Meeting as Monday 29th April 2019 at 7pm. (Due to the normal date of 6th May being a public bank holiday.