

28th May 2019

YOU ARE DULY SUMMONED to a Meeting of the Blackrod Town Council to be held in the Council Chamber, Blackrod Library/Council Services on **Monday 3rd June 2019** commencing at **7.00 pm.**

Signed

Town Clerk

A G E N D A

1. Prayers
2. Housekeeping
3. *Prior to the commencement of the meeting proper, any newly elected or re elected members will make/ reaffirm their Declaration of Acceptance of Office, including their commitment to observing the Code of Conduct that is expected of members of Blackrod Town Council.*
4. To receive apologies and to approve the reasons for absence.
5. To record Declarations of Interest from members on any item to be discussed.
(Members are requested to declare any interest they may have in the business as set out on the Agenda, to which the Code of Practice appears)
6. Appointment of Working Groups/ Committee members/ representatives on outside bodies *(Deferred from Annual Meeting held on 13th May 2019)*

7. Councillors to attend the meeting of the Town Council Planning Committee
(refer to agenda for meeting dated 3rd June 2019 and agree written comments to be forwarded to Bolton Planning Committee.

8. To submit for signature and accuracy, the Minutes of the proceedings of the following meetings:

1. **Meeting of the Town Council held on Monday 29th April 2019**
(Councillors please note you are only voting on accuracy of minutes. There can be no matters arising from these minutes under this heading)

2. **Minutes of the Annual Meeting held on Monday 13th May 2019**

9. Councillors to consider their response, if any, to the following **correspondence/ items relating to various planning matters** and discuss any matters arising where appropriate

Blackhorse Street PROW lighting

Further Update

10. To adjourn the meeting for approximately 15 minutes to allow for Public Participation.

(Councillors Please note: Members of the public present may put questions or make observations regarding matters in relation to the Parish. However, can I remind all members that questions or matters raised do not require any response from members nor should matters not on the Agenda be debated since no decision can lawfully be made during this time but may be added to the following monthly agenda if considered relevant.(Town Clerk)

11. **Councillors to receive correspondence & consider relevant actions**

Request for donation

Blackrod Luncheon Club

Residents letter

**Parking along Manchester Rd
Outside Owls Nursery**

(The above item was also requested for the agenda by Cllr Farrington who will introduce the residents item)

12. Councillors to debate the subject of yellow lines for the top end of Scot Lane and Junction Close (**Councillors Farrington**)

13. Councillors to agree the time slots for the notice being placed on the car park on Blackhorse street (*now owned by Blackrod Town Council*). **Cllr Bury**

14. **Councillors to consider the actions required following the cleaning up of areas following illegal camping (Cllr Farrington)**

15. **Councillors to receive and approve the end of year accounts/ internal audit report for the financial year ending 31st March 2019**

16. Councillors to receive an update and consider any required actions in regard to the current progress of the Blackrod Neighbourhood Plan. (*Councillor Bury*)

17. Councillors to formerly note and resolve the submission of the Blackrod Neighbourhood Development Plan and supporting documentation to Bolton Council as at 3rd June 2019

18. Councillors to receive May copies of the local council update (green paper)

19. Councillors to approve the Town Council's Statement of Account/ Annual Return for the Financial Year 2018-2019

Part One	The Annual Governance Statement
Part two	The Accounting Statement

20. Councillors to consider the condition of various roads and footpaths and to receive any correspondence or updates thereon.

21. **Finance** –
 1. That the Chairman Clerk and two Members sign an Authorisation amounting to £4022.58 (four thousand & twenty two pounds and 58 p and dated 3rd June 2019
 2. That the Council authorise the payment of cheques as listed

22. Councillors are requested to use this opportunity to report minor matters of Information, not included elsewhere on the Agenda, and to raise items for future Agendas. (**Councillors are respectfully reminded that this is not an opportunity for debate or decision making**)

23. Councillors to receive verbal/ written reports from Ward Councillors if present on matters which have not been included on this Agenda and of interest to Blackrod Residents.

24. To confirm the date for the next meeting of the Town Council Meeting **as Monday 1st July 2019 at 7pm**