

**28<sup>th</sup> November 2019**

**YOU ARE DULY SUMMONED** to a Meeting of the Blackrod Town Council to be held in the Council Chamber, Blackrod Library/Council Services on **Monday 2<sup>nd</sup> December 2019** commencing at **7.00 pm.**

**Signed**

**Town Clerk**

**A G E N D A**

1. Prayers
2. Housekeeping
3. To receive apologies and to approve the reasons for absence.
4. To record Declarations of Interest from members on any item to be discussed.  
*(Members are requested to declare any interest they may have in the business as set out on the Agenda, to which the Code of Practice appears*
5. Councillors to attend the meeting of the Town Council Planning Committee  
*(refer to agenda for meeting dated 2<sup>nd</sup> December 2019 and agree written comments to be forwarded to Bolton Planning Committee.*
6. To submit for signature and accuracy, the Minutes of the proceedings of the following meetings:
  1. **Meeting of the Town Council held on Monday 4<sup>th</sup> November 2019**  
*(Councillors please note you are only voting on accuracy of minutes. There can be no matters arising from these minutes under this heading)*

7. Councillors to consider their response, if any, to the following correspondence/ items relating to various planning matters and discuss any matters arising where appropriate

**No correspondence received at time of papers being prepared**

8. To adjourn the meeting for approximately 15 minutes to allow for Public Participation.

*(Councillors Please note: Members of the public present may put questions or make observations regarding matters in relation to the Parish. However, can I remind all members that questions or matters raised do not require any response from members nor should matters not on the Agenda be debated since no decision can lawfully be made during this time but may be added to the following monthly agenda if considered relevant.(Town Clerk)*

9. Councillors to receive correspondence & consider relevant actions

**No correspondence received at time of papers being prepared**

10. Councillors to confirm by Resolution the decision reached at a meeting held on 25<sup>th</sup> November 2019 in connection with an on going complaint to Bolton Council.*(This item is not open for further discussion)*

11. Councillors to confirm by Resolution the action to be taken by the Town Council following a meeting held on 6<sup>th</sup> November 2019 with local residents and provision based in Blackrod *(This item is not open for further discussion)*

12. Councillors to consider the condition of various roads and footpaths and to receive any correspondence or updates thereon.

13. **Finance** –
  1. That the Chairman Clerk and two Members sign an Authorisation amounting to £3858.44 ( three thousand , eight hundred & fifty eight pounds and 44 p and dated 2<sup>nd</sup> December 2019
  2. That the Chairman, Clerk and two members authorise the payment of cheques as listed
  3. That the Chairman, Clerk and two members authorise the transfer of £20000.00 from the Deposit Account to the Main Account and £1500.00 from the Deposit Account to the Civic Account.

14. **Site Visits. Councillors to arrange if required.**
  
15. Councillors are requested to use this opportunity to report minor matters of Information, not included elsewhere on the Agenda, and to raise items for future Agendas. (**Councillors are respectfully reminded that this is not an opportunity for debate or decision making**)
  
16. Councillors to receive verbal/ written reports from Ward Councillors if present on matters which have not been included on this Agenda and of interest to Blackrod Residents.
  
17. To confirm the date for the next meeting of the Town Council Meeting **as Monday 6<sup>th</sup> January 2020 at 7pm**

The Chairman and Town Clerk wish all members of the Town Council a wonderful Christmas and look forward to a prosperous New Year.

