

28th December 2019

YOU ARE DULY SUMMONED to a Meeting of the Blackrod Town Council to be held in the Council Chamber, Blackrod Library/Council Services on **Monday 3rd February 2020** commencing at **7.00 pm.**

Signed

Town Clerk

A G E N D A

1. Prayers
2. Housekeeping
3. To receive apologies and to approve the reasons for absence.
4. To record Declarations of Interest from members on any item to be discussed.
(Members are requested to declare any interest they may have in the business as set out on the Agenda, to which the Code of Practice appears
5. Councillors to attend the meeting of the Town Council Planning Committee
 1. *There are no planning applications for the meeting.*
 2. *Councillors to receive a list of planning decisions made by Bolton Planning*

6. To submit for signature and accuracy, the Minutes of the proceedings of the following meetings:
1. **Meeting of the Town Council held on Monday 6th January 2020**
(Councillors please note you are only voting on accuracy of minutes. There can be no matters arising from these minutes under this heading)

7. Councillors to consider their response, if any, to the following **correspondence/ items relating to various planning matters** and discuss any matters arising where appropriate

Bolton Council Highways

Resurfacing. Vicarage Road

8. To adjourn the meeting for approximately 15 minutes to allow for Public Participation.

(Councillors Please note: Members of the public present may put questions or make observations regarding matters in relation to the Parish. However, can I remind all members that questions or matters raised do not require any response from members nor should matters not on the Agenda be debated since no decision can lawfully be made during this time but may be added to the following monthly agenda if considered relevant.(Town Clerk)

9. Councillors to receive correspondence & consider relevant actions

Liverpool Airport

Consultation Document

Blackrod History Group

Request for a donation

St Katharines (Messy Church)

Request for a donation

10. Councillors to receive an update in connection with parking outside local primary school

11. Councillors to approve the Town Clerk's recommendations for the financial estimates for 2020-2021)

12. Councillors to fix the date of the Annual Parish Assembly (to be held between 1st March and 1st June 2020- suggested date of 21st April 2020)

13. Councillors to consider and give nominations for the position of Mayor Elect for 2020-2021`
14. Councillors to consider and give nominations for the position of Deputy Mayor Elect for 2020-2021
15. Councillors to fix the date of the Annual Meeting 2020 (**suggested date of Monday 11th May 2020**)
16. Councillors to give consideration to a communication initiative (**Cllr Bell**)
17. Councillors to consider the current position of membership vacancy and agree following actions to take place.
18. Councillors to receive an update in relation to the progress of the Neighbourhood Plan
19. Councillors to consider the condition of various roads and footpaths and to receive any correspondence or updates thereon.
20. **Finance** – 1.That the Chairman Clerk and two Members sign an Authorisation amounting to £59879.06(fifty nine thousand eight hundred and seventy nine pounds and 06 p and dated 3rd February 2020 (*Please note this amount includes the error made by Inland Revenue as a paper entry*)
2.That the Chairman, Clerk and two members authorise the payment of cheques as listed
21. **Site Visits. Councillors to arrange if required.**
22. Councillors are requested to use this opportunity to report minor matters of Information, not included elsewhere on the Agenda, and to raise items for future Agendas.(**Councillors are respectfully reminded that this is not an opportunity for debate or decision making**)

23. Councillors to receive verbal/ written reports from Ward Councillors if present on matters which have not been included on this Agenda and of interest to Blackrod Residents.

24. To confirm the date for the next meeting of the Town Council Meeting **as Monday 2nd March 2020 at 7pm**