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Blackrod Town Council

Minutes of an Extraordinary special Meeting of Blackrod Town Council held on Monday 3rd August 2020

For the purpose of accountability and transparency, the items included in these minutes from the special meeting have followed the guidelines issued under the Coronavirus Act s78 in that provision has been made for members to participate in a meeting without all being together in the same place.

Present by agreed provision.

Councillor. Mr J Price (**Chairman**)

Councillors Mr A Bury
Mr G Farrington
Mr N Bell
Mrs S Baines
Mrs S Gaskell
Mr M Hollick
Mrs I Seddon

Also Present: Mrs S Lowis (**Town Clerk**)

56 Apologies for Absence

All members of the Town Council were present through their comments for the meeting

57. Declarations of interest

There were no declarations of interest.

58. Matters arising from previous minutes.

The Town Clerk noted that there were no matters arising from the minutes which had been previously circulated.

59. Planning Applications.

It was moved by Councillor Bury and seconded by Councillor Mr Price as Chairman and agreed by all and

Resolved.

- 1. That the following planning applications, details of which had been previously circulated and voted on at the planning section of the extraordinary meeting held for the 3rd August 2020, together with comments made be duly noted.**
- 2. That prior to Councillors considering each application due to the format of the meeting due to the Covid19 regulations no members of the public had asked for an opportunity to speak on any particular planning application as listed on the Council noticeboard.**

08793/20	57, Greenbarn way	Demolition of existing conserve & erection single storey at rear
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Councillors raised no objections to the application

08826/20	36, Castlecroft	Replacement of flat roof to Front dormers with pitched Roofs & new roof to front Porch/ garage.
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Councillors did not object to the planning application other than to note that the extended front dormer to be the same height as rear dormer window.

08871/20	2, Shawbury Close	Erection of ext to porch & first Floor ext over porch & garage
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Councillors considered the planning application carefully and raised no objections other than the extra bedroom may require a review to be finalised under building regulations as its entrance has to be accessed via another bedroom.

08565/20 **694 Chorley Road** **Erection of 2 stables & tackroom**

Councillors offered no comment to the application

08851/20 **adjacent Valynette** **Variation of condition**

Councillors offered no additional comments

08713/20 **Fryent Close** **Erection of Detached garage With veranda**

Councillors raised no objections to the planning application providing privacy of neighbours was observed.

60. **Planning Decisions**

Resolved.

1. **That the list of planning decisions and conditions made by Bolton Council copies were received and noted.**

61. **Minutes of the extraordinary meeting of the Town Council held on Monday 3rd August 2020**

It was moved by Councillor Mrs Seddon and seconded by Councillor Bell and voted in favour and

Resolved

1. **That the minutes of the extraordinary meeting of the Town Council held on 3rd August 2020 be received and signed as a true record.**

62 Planning Correspondence/ Items on planning matters.

The Town Clerk advised members that three items had previously been reported to planning enforcement with the following updates.

Caravan parked at Lee Fold Farm	A request had been made to owner to Remove caravan by Bolton
Road Signs erected advertisement	This has now been re reported to Highways
Wilkinson Farm Building Works	Bolton Council confirmed no breach Had been found.

Planning Application 08268/20

Bollard Installation Update.

Following a successful application being heard by Bolton Planning in relation to the above it was noted that Bolton Council had placed a condition as requested on the planning application for bollards to be sited . However following consultation with Bolton Highways and an appeal made by the applicant, members reconsidered the request for installation of the bollards and rescinded their request for such with the final decision being made by Bolton Planning. The Town Clerk outlined the Town Council's reverse decision to the applicant.

Resolved

- 1. That the information in regard to the above enforcement actions be received and noted.**

63. Public Participation

Due to the nature of the extraordinary meeting there was no public participation or verbal requests for participation made by the public.

64 Correspondence

No correspondence was received for the meeting.

65. Update My Space Housing - Rivington Street

The Town Clerk updated members that she and the Chairman had visited the project address and had been shown round the facilities and flats. The Housing Manager had confirmed at that meeting that

No one under 18 will be a resident at the property

Flats will be offered to single parent family with child in the first instance

There are no live in staff at the facility as these are housing association owned accommodation

Following the ability to create links (Post Covid regulations) with the community the Association will look to create opportunities for the residents of the flats and nearby housing to meet with each other..

The Town Clerk also reminded members that at a previous meeting in regard to previous tenants of the same address, the Town Council had elected Cllr Mrs Gaskell to be the link person for that provision going forward. Having spoken to Cllr Mrs Gaskell in this connection the Town Clerk requested that members consider Cllr Mrs Gaskell as the link person of the new provision within the village. Cllr Mrs Gaskell accepted the invitation. It was therefore proposed by Councillor Farrington and seconded by Councillor Mrs Seddon and voted in favour and

Resolved

- 1. That the update be received and note**
- 2. That the council member representative for liaison with the new provision at Rivington Street (My Space Housing) is elected as Cllr Mrs S Gaskell**
- 3. That the Town Clerk continue to liaise with My Space Housing on behalf of the Town Council.**

66. Update in relation to Town Council Christmas Tree

The Town Clerk reminded members that she had raised concerns over the condition of the current Christmas Tree – which having been assessed, findings are to hand and advices attached..

The Town Clerk also advised members that an offer had been made to replace the existing tree in time for Christmas 2021, with alternative sites being detailed for placement of the new tree at that time. Councillors acknowledged the report and it was voted in favour and

Resolved.

1. That the Town Council accept the donated offer of a new Christmas Tree for 2021
2. To approve the site for the new tree
3. For the Town Clerk to continue to liaise with the donor of the Christmas Tree
4. To leave the old Christmas Tree in its current location for now.

67. **Remembrance Day Parade 2020 Update**

The Town Clerk provided members with an update on the quotations received in connection with the road safety arrangements for the Remembrance Day Parade – should the event take place following the Covid Regulations in place. The new quotations were half of that previously advised and it was proposed by Councillor Mrs Gaskell and seconded by Councillor Bury and voted in favour and

Resolved.

1. That the information and new quotation be received, noted and accepted.
2. That the Town Clerk make all arrangement required.

(It should also be noted that the Town Clerk had received confirmation that there will be no costs to the Town Council should no road traffic safety arrangements be required).

68. **Roads and Footpaths & Maintenance Issues**

Councillors advised that due to the current circumstances they had made their own arrangements to advise Bolton Council of repairs required for roads. However, some maintenance issues had been raised including grass cutting: pathways through the village to be cleared: Overhanging Trees requiring action.

Resolved.

1. That the information be received and noted.

69. **Finance**

It was moved by Councillor Mrs Baines and seconded by Councillor Hollick and voted in favour by all and

Resolved

1. That the Chairman, Clerk and two members sign an authorisation amounting to £3544.69 (three thousand five hundred and forty four pounds 69p) dated 3rd August 2020
2. That the Chairman, Clerk and two members authorise the transfer of £20,000.00 from the Deposit Account to the Main Account
3. That the Council authorise the payment of cheques as listed

70. **Site Visits**

No site visit were arranged other than those in connection with ongoing works at Blackhorse Street (Garden area) which are continuing to be constructed and developed.

(Councillors were also requested to examine themselves any planning application areas on-going to aid feedback as required on applications)

71. **Other Matters/ Future Agenda Items for consideration**

No agenda items were reported

Other Matters.

The Town Clerk ask members to note that she had sent a note of thanks to Bolton Council for the prompt way in which they had attended to a request to cut back vegetation on a pathway to the rear of Blackrod Cricket Club which had been carried out within 2 days of asking.

72. **Ward Councillor Updates.**

As previously agreed in the current climate Ward Councillor updates will be circulated as and when they are received to enable information to reach members as soon as is convenient. As they have not been read at the extraordinary meeting they are not included in the minutes but are noted as received and circulated and a copy kept within the Town Clerk's papers from

Cllr Mrs Baines
Cllr Wright

- 73. The next extraordinary special meeting of matters of the Town Council was confirmed as being conducted by 7th September 2020 unless otherwise informed and the Town Clerk will advise members of any Agenda items or matters for discussion in the week prior to that date.**

Signed.....Chairman