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## **Blackrod Town Council**

### **Minutes of an Extraordinary special Meeting of Blackrod Town Council held on Monday 6<sup>th</sup> April 2020**

*For the purpose of accountability and transparency, the items included in these minutes from the special meeting have followed the guidelines issued under the Coronavirus Act s78 in that provision has been made for members to participate in a meeting without all being together in the same place.*

#### **Present by agreed provision.**

Councillor. Mr J Price ( **Chairman** )

Councillors Mr A Bury  
Mr G Farrington  
Mr N Bell  
Mrs S Baines  
Mrs S Gaskell  
Mr M Hollick  
Mrs I Seddon

**Also Present:** Mrs S Lowis ( **Town Clerk** )

#### 196 **Apologies for Absence**

All members of the Town Council were present through their comments for the meeting

197. **Declarations of interest**

There were no declarations of interest.

198. **Matters arising from previous minutes.**

The Town Clerk noted that there had been an error on the numbering of the previous minutes dated 2<sup>nd</sup> March 2020, which was rectified for the continuation of the April minutes.

199. **Planning Applications.**

It was moved by Councillor Farrington and seconded by Councillor Price as Chairman and agreed by all and

**Resolved.**

1. That the following planning applications, details of which had been previously circulated and voted on at the planning meeting held on the 6<sup>th</sup> April 2020, together with comments made be duly noted.
2. That prior to Councillors considering each application due to the format of the meeting due to the Covid19 regulations no members of the public had asked for an opportunity to speak on any particular planning application as listed on the Council noticeboard.

<b>08090/20</b>	<b>3, Whitehill Meadow</b>	<b>Erection of ext to detached Garage and conversion to self Contained accommodation.</b>
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Councillors considered the application and by the means agreed offered no comment on the application as the existing height and footprint did not increase and there is no additional impact on green belt.

<b>08009/20</b>	<b>11, Meadow Way</b>	<b>Demolition of garage &amp; Erection of part two storey Part single storey ext to Front, side and rear.</b>
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Councillors considered the application and providing there is no objections by neighbours offered no comment.

**07938/20**

**Denton Farm**

**Erection of replacement  
Poultry building**

Councillors considered the application and raised no objections.

**07979/20**

**Adjacent to Valynette, Grimeford Lane**

**Erection of 4 detached  
Garages (amend 4051/18)**

Councillors considered the latest application for this development and noted that the original application 04051/18 had included integrated garages within the design application for the properties. Whilst noting this and considering the application for development of garages on the site the following comments are submitted.

An objection to the location of the garage for Plot 1 as contrary to the design and access statement it does provide mitigation to the openness and views associated with the site (Para 3.3 & 3.6) and is situated far away from the Plot 1 dwelling it is intended for whereas the other garages are located close to their associated dwelling plots and do not impact on the openness of the site, landscape or green belt. Therefore to the application as a whole, councillors voted to object to the proposals.

**07967/20**

**458 Manchester Rd**

**Erection of 1 dwelling with  
Detached garage**

Councillors voted to object to this proposal and disagreed with the proposal which stated that this is limited infill as previous definitions including by the High Court state that “ the proposed infill would not fill a gap in an otherwise developed road frontage”. Councillors also commented that this is a green belt site adjoining local open green space at one end of the site.

## **200. Planning Decisions**

**Resolved.**

1. That the list of planning decisions and conditions made by Bolton Council copies were received and noted.

201. **Minutes of the meeting of the Town Council held on Monday 2<sup>nd</sup> March 2020**

It was moved by Councillor Farrington and seconded by Councillor John Price as Chairman and voted in favour and

**Resolved**

1. That the minutes of the meeting of the Town Council held on 2<sup>nd</sup> March 2020 be received and signed as a true record.

202. **Planning Correspondence/ Items on planning matters.**

There were no planning correspondence for discussion

203. **Public Participation**

*Due to the nature of the meeting there was no public participation or verbal requests from the public.*

204. **Management of risks. (Following advice from LALC/ NALC**

Following various discussions and receipt of guidance from the above organisations the Town Council have elected to put the following measures in place in regard to the business of the Town Council. It should be noted that Regulations have now been approved for all matters. (*Regulation 5 of the Coronavirus Regulations*)

**(1) Meetings- General**

The meetings of the Town Council of 4<sup>th</sup> May and 1<sup>st</sup> June are to be postponed and the situation monitored ongoingly.

- (2.) **The Annual Assembly** which should have been held on 21<sup>st</sup> April 2020 will now be postponed for 2021 unless legislation advises otherwise

**The Annual Meeting** due to be held on May 11<sup>th</sup> to be postponed until further notice or unless legislation advises otherwise. *(Regulation 6 of the Coronavirus Regulations)*

*As the Annual Meeting includes the election and formal handover of the new Mayor and Deputy Mayor for the forthcoming year 2020-2021.- this event to be postponed. The current Mayor, Councillor John Price and Current Deputy Mayor Councillor Mrs Seddon have been asked by members and the Town Clerk to stay in position until 2021 or until legislation allows a review of the situation. Both Cllr Price and Cllr Mrs Seddon have agreed to this situation. (Regulation 4 (2) of Coronavirus Regulations)*

**(3.) In order to manage the risk** to the business of the Town Council, national guidance suggested that all decisions regarding Council business be delegated to the Town Clerk. Although agreed by the Town Clerk, it is advised by the Town Clerk that it will be her intention to confirm any matter of a critical nature with all members of the town Council as appropriate and as current practice.

**(4.) That the Town Clerk has elected to remain working** in an ongoing manner both in and out of the office at times which suit the Town Clerk, in order to support both members of the Town Council and general public as required. Notification for contact with the Town Clerk has been duly posted.

**(5) Regulation 13 of** the Coronavirus Regulations which allows remote attendance By the Press and public has been modified but Town Clerks must still publish the notice of a meeting in a conspicuous place.

**Resolved.**

**1. That all matters above be voted for an approved by all members of the Town Council.**

## 205. **Correspondence**

**Bolton Council**

**Statement of Community Involvement**

The Clerk had provided members with information received from Bolton Council in regard to their production of a statement of community involvement. Following councillors comments, the Town Clerk advised members that she had received an acknowledgement of the comments which had been forwarded to Bolton Council.

**Resolved**

**1. That the information be received and noted**

**Blackrod History Group**

**Letter of thanks**

The Town Clerk advised members that a letter of thanks for the recent donation to the Blackrod History Group had been received.

**Resolved**

**1. That the letter be received and noted**

**St Katharine's Church**

**Letter of thanks**

The Town Clerk advised members that a letter of thanks for the Town Council's continuing financial support towards the upkeep of the Church Clock had been received.

**St Katharine's Messy Church**

**Letter of thanks**

The Town Clerk advised members that a letter of appreciation and thanks had been received from the organisers of the Messy Church for the Town Council's recent donation towards equipment and resources.

**Resolved**

**1. That both letters of thanks be received and noted.**

**Blackrod Art Group**

**Letter of thanks**

The Town Clerk advised members that a letter had been received from Blackrod Art Group for the support that the Town Council had given towards supporting and selling the annual calendar for 2020.

**Resolved.**

**1. That the letter of appreciation be received and noted.**

**206. Neighbourhood Plan**

Members were brought up to date on the matter of the Neighbourhood Plan Referendum which should have taken place on 26<sup>th</sup> March 2020. It was noted by members that in view of the restrictions placed by Central Government, Bolton Council had taken the decision to postpone the Referendum until 2021 unless otherwise advised. Councillors noted that with regret for all the work that had gone in to the development of the Neighbourhood Plan, the decision by Bolton Council was the right one to make in the current circumstances.

**Resolved.**

- 1. That the update and next steps be received and noted.**

**207. Roads and Footpaths & Maintenance Issues**

Councillors advised that due to the current circumstances they had made their own arrangements to advise Bolton Council of re[pairs required for roads.

**Resolved.**

- 1. That the information be received and noted.**

**208. Finance**

It was moved by Councillor Farrington and seconded by Councillor John Price as Chairman and voted in favour by all and

**Resolved**

- 1. That the Chairman, Clerk and two members sign an authorisation amounting to £4137.85 ( four thousand one hundred and thirty seven pounds 85p) dated 6<sup>th</sup> April 2020**
- 2. That the Council authorise the payment of cheques as listed**

209. **Site Visits**

No site visit were arranged.

210. **Other Matters/ Future Agenda Items for consideration**

No items were given for either item for the meeting

**The next extraordinary special meeting of matters of the Town Council was confirmed as being conducted by Monday May 4th 2020 and the Town Clerk will advise members of any Agenda items or matters for discussion in the week prior to that date.**

**Signed.....Chairman**