

29th May 2023

YOU ARE DULY SUMMOND to attend a meeting of the Blackrod Town Council to be held in the Council Chamber, Blackrod Library/ Council Building on **Monday 5th June 2023 commencing at 7pm**

Signed

Town Clerk

A G E N D A

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1. Prayers if Clergy are in attendance

2. Housekeeping

3. To receive apologies and approve the reasons for absence.

The following item was deferred from the Annual Meeting held on 15th May 2023

4. Appointment of Committees/ working group representatives on outside bodies

5. To record Declarations of interest from members on any item to be discussed
(Members are requested to declare any interest they may have in the business as set out on the Agenda, to which the Code of Practice appears.)
- 5 **Councillors to attend a meeting of the Town Council Planning Committee on 5th June 2023 and agree written comments to be forwarded to Bolton Planning Committee**

15736/23	land to rear 34, Meadow Way	erection of agricultural building for animal Shelter/ machinery.
15977/23	Bryher House	conversion of loft
15620/23	Markland Farm	demolition of farmhouse & barn and erection Of replacement dwelling

(the above application will be seen on the chamber monitor as too many papers to access. Please also have a look at the Bolton application portal)

6. Councillors to receive a list of planning decisions made by Bolton Council
7. **To submit for signature and accuracy, the Minutes of the proceedings of the following meetings:**
1. Meeting of the Town Council held on 24th April 2023
(Confirmation required from previous membership only)
 2. Minutes of the Annual Meeting held on 15th May 2023

(Councillors please note you are only voting on accuracy of minutes. There can be no matters arising from these minutes under this heading and only members present at the said meeting can confirm accuracy)

8. Councillors to consider their response, if any, to the following **correspondence/ items relating to various planning matters** and discuss any matters arising where appropriate

None available for meeting at time of preparing agenda

9. **Councillors to receive correspondence & consider relevant actions**

None available for meeting at time of preparing agenda

10. **Council to adjourn the meeting for approximately 15 minutes to allow for public participation**

Please note information from Town Clerk in relation to public participation attached.

(Councillors please note: Members of the public present may put questions or make observations regarding matters in relation to the Parish. However, can I remind all members that questions or matters raised do not require any response from members nor should matters not on the Agenda be debated since no decision can lawfully be made during this time but may be added to the following monthly agenda if considered relevant. Town Clerk)

11. Councillors to receive an update if available from Blackrod Neighbourhood Plan or Horwich Steering Group (**Cllr Bury**)

12. Councillors to receive and approve the end of year account reconciliation/ internal audit review report for the financial year ending 31st March 2023

13. Councillor to approve the Town Council's Statement of Account/ Annual Return for the Financial Year 2022-2023

Part One The Annual Governance Statement

Part Two The Annual Accounting Statement

14. Councillors to hear information on and consider any proposals for the distribution of funds to the Horwich & Blackrod Ward, via an amendment to Bolton Council budget proposals made in february 2023
(Cllr Grant- item to be taken out of Committee with Cllr David Grant's presentation as a Ward Councillor)
15. Members to consider two items in relation. to former members of the Town Council.
16. Members to note an invitation to the Town Clerk and consider further options in relation to BYB Blackrod. (Primary School)
17. **Finance** –
 1. That the Chairman Clerk and two Members sign an Authorisation amounting to £5002.94(five thousand and two pounds and 94p only and dated 5th June 2023
 2. That the Clerk and two members authorise the payment of cheques as listed and received by members
- 16.. Councillors to consider the condition of various Roads & Footpaths for either reporting themselves or through the office of the Town Clerk.
- 18. Site Visits. Councillors to arrange if required.**
19. Councillors are requested to use this opportunity to report minor matters of Information, not included elsewhere on the Agenda, and to raise items for future Agendas. (**Councillors are respectfully reminded that this is not an opportunity for debate or decision making**)
20. `Councillors to receive verbal/ written reports from Ward Councillors if present on matters which have not been included on this Agenda and of interest to Blackrod Residents.

21. Confirmation of the date for the next meeting of the Town Council will take place on Monday 3rd July 2023 at 7pm.

(Members please note if there are any items on the agenda that you need any clarification on, please contact the Town Clerk prior to the meeting).

Can all members please bring their signed copy of their Declaration of Interests form with them on Monday (for those who have already received them previously) and former members please bring your existing Declaration up to date in the office. Thankyou.